

***Del Rey Community Services District***  
**Minutes of the**  
**Board of Directors**  
**Special Board Meeting**  
**November 26, 2024**  
**6:00p.m.**

President Ramirez called the Special Board Meeting to order at 6:01 p.m.

**Directors present: Daniel Ramirez, Joaquin Nunez, Stephanie Garza**  
**Directors absent: Rolando Sanchez**

A-2 The Board leads in the Pledge of Allegiance.

A-3 Report from Closed Session: Legal Counsel (LC) Linden states there is nothing notable to report.

A-4 **Approval of Agenda:** District Manager Arias suggests removing items D-3 and D-7 and switching items D-4 and D-5 to discuss item D-5 first. Ramirez opens the item to the public for comment. Leticia from CRLA asks about management position - onboarding process for person. Legal Counsel Linden explains they can't comment. She asks if a map of the District's light posts can be emailed to her or if she needs to make a PRA request. DM Arias states he can do it. Nunez made a motion to approve the agenda with the mentioned changes. Garza seconds the motion. All in favor; three ayes: Ramirez, Nunez, Garza. All Absent; one absent: Sanchez. Motion passed.

**B. SCHEDULED AND UNSCHEDULED COMMUNICATIONS:**

Public member Rumaldo Reyna states previously the public was able to get minutes from a while back from previous meetings. He claims the minutes are being disposed of which might be a problem and would like to discuss. Public member Maria Reyna states she and Nikiko submitted the application for a grant for the May 9th Cinco de Arts Festival. She states they were fortunate enough to get a meeting with Joaquin Arambula and hopes to make more connections there. She extended an invite to him for the Del Rey parade, and it looks promising. DM Arias translates. Public member 1 states they saw houses being built in the area. DM Arias explains the District is in the process of annexing land, and Self-Help may be interested in building houses. Member from CRLA asks if anyone can come build houses or if it is exclusively for builders like Self-Help. DM Arias explains that is out of his area to make that decision.

**C. CONSENT CALENDAR:**

C-1 Approve payments for vendors for West America Bank – October 2024, a Total Amount of \$146,507.89.

C-2 Approve payments for vendors for West America Bank – November 15, 2024, a Total Amount of \$39,727.43.

C-3 Approval of Minutes of October 17, 2024, Regular Board Meeting.

DM translates the items. Rumaldo Reyna asks about the Lonestar blower package. DM Arias explains the industrial blower blew up, and it will take about 36 weeks for the new one to be delivered, so the District has to rent one in the meantime. DM Arias translates. Nunez made a motion to approve items C-1 to C-3. Garza seconds the motion. All in favor; three ayes: Ramirez, Nunez, Garza. All Absent; one absent: Sanchez. Motion passed.

**D. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):**

D-1 Action/Consideration on updating the policy for water and sewer connection fees. DM Arias explains this item has been tabled before and still needs more time. The District is in the process of installing the meters and replacing the water lines. They will be in place by the first part of next year, and there will be an update next month. DM translates. Ramirez opens the item to the public for comment. CRLA Leticia states people have reached out with concern that there are people going to their property stating they are trying to install meters, so just wanted to flag. She brings up the road issues by meter installation and asks if and when they will be fixed. Manrique explains there are houses that had meters, others didn't, so they needed to locate their spot. The contractor fixes roads temporarily and for the meantime until the final fix and he can't give an exact time, but possibly in February or March. DM translates. Manrique explains many houses have been found to have more than one connection, so an appropriate number of meters will be installed at those locations and owners will be receiving letters. All residential meters will be paid for by the grant. CRLA member 1 asks what will happen with or how the District will go about the extra connections. DM explains the meters will be installed but it is up to the owner on how to go about the connection.

D-2 Action/Consideration regarding new billing system. DM Arias states he brought this item at the last meeting. The current system closed and updated to a new format in October. He looked around for other options but as discussed last meeting, they all agreed to keep the same one, so he did. Within the next couple of months, the new system will come into play. DM translates.

D-3 Consider Approval for the District Manager to Initiate Annexation Proceedings for Approximately 77 Acres into the Del Rey Community Services District Service Area and to File a Notice of Exemption under CEQA Guidelines Section 15319. Item removed from the agenda.

D-5 Adopt a Resolution Authorizing the District Manager to File a Notice of Exemption with the County of Fresno and California State Clearinghouse. Manrique explains the annexation project under CEQA and the guidelines. He recommends authorizing the District Manager to sign the Notice of Exemption and file with the County of Fresno and Clearinghouse in order to file the application with LAFCO. DM Arias translates. Ramirez opens the item to the public for comment. Public member Maria Reyna asks if this was in regard to what was previously approved with \$16,000. Manrique explains that these two resolutions are necessary to process the application. LAFCO can review it, but they can't approve it. Fresno County has offered to pay the fee for the application. Garza made a motion to approve the resolution. Ramirez seconds the motion. All in favor; three ayes: Ramirez, Nunez, Garza. All Absent; one absent: Sanchez. Motion passed.

D-4 Adopt a Resolution Requesting the Local Agency Formation Commission to take Proceedings for the Annexation of Approximately 77 Acres of Land to the District Service Area in Accordance with the 2024 Community Plan Update. Manrique explains this resolution is required by LAFCO to take proceedings and they will not review or pass unless these resolutions are authorized and until the Community Plan Update in January. DM Arias translates. Dictos states that by doing that, it will save the District around \$4,000 to \$5,000 a year. Manrique explains there is a copy of the Community Plan, and it is also on the County website. Garza made a motion to approve the resolution. Ramirez seconds the motion. All in favor; three ayes: Ramirez, Nunez, Garza. All Absent; one absent: Sanchez. Motion passed.

D-6 Adopt a Resolution Awarding the Construction of the Groundwater Recharge Projects to Bill Nelson Gec, Inc. for a Bid Amount of \$555,000.00 and to Authorize the District Manager to Sign an Agreement On Behalf of the District. Manrique explains this is a recommendation to award the project to Nelson. This is in regard to the grant received from the County of Fresno to redesign 2 basins and the construction for necessary infrastructure so during the summer, water can be brought into those basins to recharge water. It was put out to bid. The bids came in higher than the approved estimate. They reached out to the groundwater agency and SKGSA stated they had budgeted funding for the project, so they will contribute the \$126,000 that was short. Th funds will come from the grant and some from GSA. DM translates. Ramirez opens the item to the public for comment. Public member Maria Reyna asks if this is a part of the walkway. DM Arias explains that it is separate. Garza made a motion to approve the resolution. Ramirez seconds the motion. All in favor; three ayes: Ramirez, Nunez, Garza. All Absent; one absent: Sanchez. Motion passed.

D-7 Action/Consideration regarding District Manager position. Item removed from the agenda.

D-8 Replacement of Board Seat to fill Maria Reyna's seat. LC Linden explains Maria Reyna resigned over 60 days ago, so the Board can recommend a person to be considered by the Board of Supervisors, but they cannot appoint someone. DM Arias translates. Ramirez opens the item to the public for comment. Public member Reyna asks if Joey's wife could be considered. DM Arias explains they would have to go to the Board of Supervisors. CRLA member 1 asks if someone who lives here and is interested but only speaks Spanish could apply to be on the Board. LC Linden states there is no prohibition. Public member 2 asks if a person lives in Del Rey but doesn't live in the boundaries of Del Rey if they can apply to be on the Board. Ramirez states they can look into it. LC Linden suggests a recommendation to approach the Board of Supervisors to see what to do. DM Arias translates.

**E. DIRECTOR COMMUNICATIONS/AGENDA ITEMS**

Nunez has been asked to request an advertisement for the Christmas parade. DM explains it has been posted at post office, website, Facebook and in the office.

**F. DISTRICT ADMINISTRATOR REPORTS**

F-1 Report of District Manager (Report by Carlos Arias)

DM Arias reports that Trunk or Treat and the Thanksgiving Dinner were a success. He thanks Board for rescheduling the meeting to be able to attend the dinner.

F-2 Report of District Counsel (Report by Michael Linden)

LC Linden states there is nothing to report.

F-3 Report of District Engineer (Report by AM Consulting)

Alfonso Manrique gives updates on projects and reviews the report.

F-4 Report of District Accountant (Report by Paul Dictos)

Dictos reviews the financial statements for the month of October.

**G. ADJOURNMENT:**

With no further business the meeting was adjourned at 7:23 p.m.

Respectfully Submitted,

**Eileen Hernandez**

Eileen Hernandez  
Del Rey Community Services District