

**Del Rey Community Services District
Minutes of the Board of Directors
Special Board Meeting
December 10, 2025
6:00 p.m.**

President Ramirez called the Special Board Meeting to order at 6:18 p.m.

**A. Roll Call: Directors present: Daniel Ramirez, Stephanie Garza, Maria Cisneros
Directors absent: Joaquin Nunez**

A-1 The Board leads in the Pledge of Allegiance.

A-2 Approval of Agenda: District Manager Maria Reyna requested to table item D-6 until next month. Garza made a motion to approve the agenda with the change. Cisneros seconds the motion. All in favor; three ayes: Ramirez, Garza, Cisneros. All Absent; one absent: Nunez. Motion passed.

B. Scheduled and Unscheduled Communications:

B-1 CRLA would like to use the Senior Center for meetings. Victoria Santillan asked if CRLA could use the Senior Center once a month. Legal Counsel advises action cannot be taken as it is a public comment item, but they can present their case. CRLA Leticia states she will call to discuss. CRLA Leticia states she would like to add the TCP item back on the agenda and provide a fact sheet for the public. She also mentions she sent a draft water shutoff notice.

C. Consent Calendar:

C-1 Approve payments for vendors for West America Bank – October 2025, a Total Amount of \$310,245.32.

C-2 Approve payments for vendors for West America Bank – November 2025, a Total Amount \$78,732.28.

C-3 Approve payments for vendors for West America Bank – December 8, 2025, a Total Amount \$70,220.63.

C-4 Approval of Minutes of October 16, 2025, Special Board Meeting.

C-5 Approval of Minutes of October 16, 2025, Regular Board Meeting.

Public member Eloisa Caulk asks about payments from October. DM Maria Reyna responds that some payments made will be reimbursed by grants. All payments depend on the work being done during that time. Public member Rumaldo Reyna mentions financials. Garza made a motion to approve items C-1 to C-5. Cisneros seconds the motion. All in favor; three ayes: Ramirez, Garza, Cisneros. All Absent; one absent: Nunez. Motion passed.

D. Public Hearings (Discussion And Action Items):

D-1 Special Election Results. Reyna explains there was a tie in the election (58-58). James Kus, the Fresno County Clerk for Registrar of Voters, explains a special election was conducted on November 4 to fill a vacancy on the Board. There are 496 active registered voters in Del Rey at this time. Of those, 183 returned ballots, which is a good number for a special election. When a tie occurs, the governing body can determine the tie by lot. DM Reyna explains they can break the tie by having someone draw a name. She writes both names in front of the public and puts them in a hat. She asks a member of the public to draw a name. DM Maria announces the name drawn was Jen.

D-2 Presentation by County of Fresno Public Works and Planning on the 2024 General Plan/Housing Element. Antoin and Carlos from Fresno County distribute handouts and give a presentation on the item.

D-3 Remove Carlos Arias and Authorize District Manager Maria Reyna Access to West America Accounts and County Accounts Subject to Conditions and Authorize District Counsel to Notify Financial Institutions Regarding the Same. Linden states they need to transition and authorize Maria to be on the accounts. No public comment on the item. Garza made a motion to approve. Cisneros seconds the motion. All in favor; three ayes: Ramirez, Garza, Cisneros. All Absent; one absent: Nunez. Motion passed.

D-4 Action/Consideration authorizing the District Manager to execute the Fresno-Madera Area Agency on Aging (FMAAA) Contract on behalf of Del Rey. Reyna explains this item is regarding providing hot food for the seniors. The attorney will review the contract, so she suggests tabling the item to gather more information. Consensus to table the item and bring it back next meeting.

D-5 Authorize the Adoption of a Resolution Awarding the Construction of the Fire Hydrant Replacement Project to Bill Nelson GEC, Inc. Manrique states staff is recommending awarding the project to Bill Nelson in the bid amount of \$246,505.15. This is a grant from the County for CDBG for \$300,000 for the replacement of 18 non-operating hydrants. Public member Rumaldo Reyna asks if they are the ones working on a separate project. Manrique responds they are working on the groundwater recharge project, and they are a very reputable contractor. Garza made a motion to approve D-5. Cisneros seconds the motion. All in favor; three ayes: Ramirez, Garza, Cisneros. All Absent; one absent: Nunez. Motion passed.

D-6 Change the meeting time, put an end cap on meetings, rearrange agenda, and discuss staff requirements/reports. Item postponed until next meeting.

E. Director Communications/Agenda Items:

Nothing to report.

F. District Administrator Reports:

F-1 Report of District Manager (Report by Maria Reyna)

DM Reyna reports the Thanksgiving dinner was a success. She reports one of the toilet's is leaking in the women's restroom. The rain has caused some leaks in the ceiling, so she looked into quotes to get that fixed/replaced. There was a gas leak that was caused by the water heater. A new water heater needs to be purchased. The notices were sent out to encourage delinquent accounts to make payment arrangements. The streets on Morro and Portola will be swept on Friday, so cars in that area will be asked to be moved. The Christmas parade is this Saturday and hopes there is a good turnout.

F-2 Report of District Counsel (Report by Michael Linden)

LC Linden states there is nothing to report.

F-3 Report of District Engineer (Report by AM Consulting)

Manrique gives updates on projects and reviews the report.

F-4 Report of District Accountant (Report by Paul Dictos)

Dictos presents financial statements for the month of November.

G. CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Government Code section 54956.9, subd. (d)(1))

Del Rey Packing v. Del Rey Community Services District, Fresno County Superior Court Case No. 25CECG05189

2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation - Government Code section 54956.9, subd. (d)(4): One Case

LC Linden states there is no reportable action.

H. Adjournment:

With no further business, the meeting was adjourned at 8:25 p.m.

Respectfully Submitted,

Eileen Hernandez

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