

Del Rey Community Services District
**Minutes of the
Board of Directors
Special Board Meeting
September 24, 2020
6:30p.m.**

President Diaz called the Regular Board Meeting to Order at 6:34p.m.

Directors present: Leonel Diaz, Stephanie Garza, Rinaldo Reyna, Joaquin Nunez, Daniel Ramirez.
*Garza logged into meeting at 7:08p.m.

Directors absent:

A2 The Board leads in the Pledge of Allegiance.

B. Public Comment (limit of three minutes):

None Scheduled.

Unscheduled – Open to the public for discussion.

No public present.

C. APPROVAL OF MINUTES:

C1 Approve Minutes of the August 20, 2020 Regular Board Meeting. Reyna made a motion to approve the minutes of the August 20, 2020 Regular Board Meeting. Ramirez second the motion. All in favor; four ayes: Reyna, Ramirez, Diaz, Nunez. All absent; one absent: Garza. Motion passed.

C2 Approve Minutes of the August 27, 2020 Special Board Meeting. Reyna made a motion to approve the minutes of the August 27, 2020 Special Board Meeting. Ramirez second the motion. All in favor; four ayes: Reyna, Ramirez, Diaz, Nunez. All absent; one absent: Garza. Motion passed.

D. CONSENT CALENDAR:

D1 Approve payments for vendors for West America Bank for August 2020, a total amount of \$63, 053.89. Ramirez made a motion to approve payments for vendors for West America Bank – August 2020, a total amount of \$63,053.89. Reyna second the motion. All in favor; four ayes: Ramirez, Reyna, Diaz, Nunez. All absent; one absent: Garza. Motion passed.

D2 Approve payments for vendors for West America Bank for September 10, 2020, a total amount of \$48,082.58. Reyna asked why check number 2395 to IWS, check number 2419 to AT&T, check number 2416 to AmeriPride, and check number 2415 to Sparkletts were delinquent. DM Arias stated that that was his mistake that he sent them out without an address label, so he had to wait for them to return from the Post Office and the Post Office took a long time. Ramirez made a motion to approve payments for vendors for West America Bank for September 10, 2020, a total amount of \$48, 082.58. Reyna second the motion. All in favor; four ayes: Ramirez, Reyna, Diaz, Nunez. All absent; one absent: Garza. Motion passed.

E. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):

E1 Discussion and Action to review the Human Resources Manual and Direction regarding holding a Workshop. Diaz states that he placed this item on the agenda for the purpose that everyone knows their objectives on the Board and for everyone who works for them. Discussion. Reyna made a motion to set a meeting in January 2021 or February 2021 to review the Human Resources Manual Workshop with Dr. Mora. Diaz second the motion. All in favor; four ayes: Reyna, Diaz, Nunez, Ramirez. All absent; one absent: Garza, Motion passed.

E2 Discussion and approval of repairing the lighting at the well sites. Discussion.

*Garza logged into the September 24, 2020 Special Board Meeting at 7:08p.m.

Reyna made a motion to direct DM Arias to get quotes to repair the lighting at the well sites and if under \$500.00 to proceed with the repairs and if over \$500.00 to come back to the Board at the next meeting with the quotes. Diaz second the motion. All in favor; five ayes: Reyna, Diaz, Garza, Nunez, Ramirez. Motion passed.

E3 Discussion and Action on Measure to mitigate the impacts of the COVID-19 (Coronavirus) Pandemic. Chaffin, Provided the board with what need to be given and information of the new guidelines. No questions.

E4 Discussion and approval of a scope and Fee Proposal for Engineering Services to update the Districts current Water and Solid Waste Rate Studies and Schedules. Mark was not apart of the meeting. Shannon Chaffin spoke on behalf of Mark. Shannon spoke of the two different rates. One rate is with IWS contract that is less than what was expected when paid the fee studies. Second idem is the water. To move forward with rate studies with a goal to put into place for the rate studies of January 1st. Rate studies that done was not a good study. 3er issues is the new state water act Sigma. We are a part of that group that get water from CID. We must do a study light for both water and trash so we cannot lose money. It will cost about \$11,000. Next board meeting Mark would like to

get the approval for Prop 218. It can be ready to go for January 1st. Ramirez motion to approve the study and Diaz second the motion. All in favor: five ayes: Ramirez, Diaz, Reyna, Gaza, Nunez.

E5 Discussion and Recommendation to the County Board of Supervisors Regarding Appointment of Board Member for Upcoming Vacant Position (Chaffin). Upcoming election we only have 3 seats filled on the board, so we need two more people. Board need to give recommendation to the board of supervisors. Who will choose who will fill the two open seats of board members? Reyna recommend Stephanie Garza, Rolando Sanchez, Bobby Wife, Leonel Diaz is willing to step in if no one else is willing. Reyna made a motion. Ramirez second the motion. All in favor; five ayes: Reyna, Ramirez, Diaz, Nunez, Garza.

E6 Discussion and Action on Authorize the District Manager to get into a contract to repair a main water pipe leak on Portola Ave and request proposals for the repair of aeration system for the emergency pound and the sewer line at Del Rey Ave. (Arias) Arias proved quotes from Serna Construction, Gibs and Mattos Construction. Reyna question the numbers from Serna Construction. Diaz made a motion to pick Serna Construction and Ramirez second the motion. All in Favor: four ayes: Daiz, Ramirez, Garza and Nunez. One Abstained: Reyna, because his relationship with the party.

E7 Discussion and action to resume in person Board Meeting (Diaz) Diaz believe that we should open back up . Chaffin gave his legal point for the guild line of having the meeting back in person. Del Rey need to have web cam, masks for everyone cannot force anyone on to wear a mask. Must mark 6 feet on the floor as well as disinfectant wipes. Also, must provide access to those that would like to participate through video. All content that it okay to have the board meeting in person if guideline are followed.

F Director Communication / Agenda Items:

This portion of the meeting is reserved for Directors (i) to make brief reports on boards, committees, and other public agencies, and at public events,(ii)to request information, (iii) and to initiate new agenda items with the consent of at least two Board members. Under this section the Board may take action only on items specifically agenzed and which meet other requirements for action. Not one Board member had anything to say.

G. DISTRICT ADMINISTRATOR REPORTS:

G-1 Report of District Engineer (Report by AECOM). Chaffin sated if anyone has any question regarding the report to please let Mark know.

G-2 Report of District Manager (Report by Carlos Arias).
Vandalism at the Park. All light and drinking founts are broken. Arias spoke to the sheriff department and that they cannot do much about due to covid-19. BFD and blower need to be replaced at the domestic plant. Arias is going to get quotes to get it replace. Well #7 the wide water is not working just filling with air not water. Arias had it replace which cost \$2,500.

G-3 Report of District Counsel (Report by Shannon Chaffin).
No addition items to report.

G-4 Report of District Accountant (Report by Paul Dictos).
We are off budget That are some unexpected expenses that were for maintenance for mannites vehicle. Budgets is \$200.00 but spending about a \$1000.00 a month on maintenance. Reyna asked Arisa if he looked int getting a new ruck because it is costing too much money to get it fixed. Arisa said that he is looking into buying one in the beginning of next year. Paul question how much we pay for CalPers. CalPers retirement is what is paid online.

H. PUBLIC COMMENTS:

No Public/ no comments

I. CLOSED SESSION:

J. ADJOURNMENT:

With no further business the meeting was adjourned at 8:00p.m.

Respectfully Submitted,

Jesenia Cortez

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Del Rey Community Services District