

**NOTICE OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS
DEL REY COMMUNITY SERVICES DISTRICT**

Date: September 24, 2020

Time: 6:30 P. M.

Location: WEB CONFERENCE (Zoom)

THE SPECIAL MEETING OF SEPTEMBER 24, 2020 WILL BE CONDUCTED BY VIDEOCONFERENCE/TELECONFERENCE ONLY TO COMPLY WITH PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N2520 AND N2920 WHICH ALLOW FOR DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT. MEMBERS OF THE BOARD OF DIRECTORS AND STAFF INTEND TO PARTICIPATE IN THE MEETING BY TELEPHONE. REGULAR SESSION WILL COMMENCE NO EARLIER THAN 6:30 P.M. CLOSED SESSION WILL COMMENCE SOON AFTER REGULAR SESSION HOWEVER IT IS NOT OPEN TO THE PUBLIC.

The purpose of this telephonic meeting is to provide a safe environment for the Board, staff and the public to conduct District business while allowing for public participation, thereby minimizing the spread of the COVID19 virus.

• Web Conference: The Meeting will be conducted live over the internet by PC or Smartphone. Members of the public can join the web-based virtual meeting. (See instructions, below) • Comments may also be submitted by email prior to the meeting at drcsd@pacbell.net • This meeting may be recorded for public records purposes. • Every effort will be made to read email comments into the record, but repetitive comments may not be read due to time constraints.

To join the web base virtual meeting please follow these instructions:

Step 1: Join Zoom Meeting. Either click the following link:

<https://zoom.us/j/95259817980?pwd=cGNpZmF0UG5hSnZUOFowZHhFUmNkZz09>

or type the following into your web browser: <https://zoom.us/j/95259817980>

Step 2: [For some users] If you have Zoom Client installed click "launch meeting." Otherwise, download and run Zoom (this may require you to download and run an exe. file or an app).

Step 3: Click "Join a Meeting." You may be prompted to enter your name. If promoted, enter the following:

Meeting ID: **952 5981 7980**

Passcode: **823420**

You will be connected to the meeting. You may have to unmute yourself by pressing on the microphone icon.

If you would prefer to call in, use one of these numbers or find your local number at <https://zoom.us/u/aerhLEEYbM>

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

When prompted enter the following:

Meeting ID: 952 5981 7980

Passcode: 823420 Thank you for taking all precautions to prevent the spreading the COVID-19 virus.

A1 - Roll Call:

President, Leonel Diaz
Vice President, Stephanie Garza
Director , Rumaldo Reyna
Director , Daniel Ramirez
Director , Joaquin Nunez

A2 - Pledge of Allegiance:

Please Take Notice that the Board of Directors, have called a Special Meeting for Thursday, September 24, 2020 at the hour of 6:30 p.m.,

The purpose of the special meeting is to meet in open session and consider the following:

B. SCHEDULED AND UNSCHEDULED COMMUNICATIONS:

Anyone wishing to be placed on an Agenda for a specific topic should contact the District Manager's Office at least ten days prior to the desired date. Each scheduled speaker shall be limited to a period of not to exceed three minutes, unless otherwise approved by the presiding officer or two members of the Board. Board of Director action on items raised during scheduled communications, if any, shall be in compliance with the Brown Act and limited to referring the item to District staff for a report and possible scheduling on a future District Agenda.

C. APPROVAL OF MINUTES:

C1 Approve Minutes of August 20, 2020 Regular Board Meeting.

C2 Approve Minutes of August 27, 2020 Special Meeting.

D. CONSENT CALENDAR:

The following routine items listed below are scheduled for consideration as a group. A member of the audience may speak on any items listed on the Consent Agenda. Any Director, the District Counsel, or the District Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

D1 Approve payments for vendors for West America Bank – August 2020, a total amount of \$ 63,053.89.

D2 Approve payments for vendors for West America Bank – September 10, 2020, A total amount of \$48,082.58

E. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):

E1 Discussion and action to review the Human Resources Manual and Direction with Regard to Holding a Workshop. (Diaz)

E2 Discussion and approval of repairing the lighting at the well sites. (Reyna)

E3 Discussion and Action on Measure to mitigate the impacts of the COVID-19 (Coronavirus) Pandemic. (Chaffin)

E4 Discussion and Approval of a Scope and Fee Proposal for Engineering Services to update the Districts current Water and Solid Waste Rate Studies and Schedules. (Reitz)

E5 Discussion and Recommendation to the County Board of Supervisors Regarding Appointment of Board Member for Upcoming Vacant Position. (Chaffin)

E6 Discussion and Action on Authorize the District Manager to get into a contract to repair a main water pipe leak on Portola Avenue and request proposals for the repair of aeration system for the emergency pond and the sewer line at Del Rey Ave. (Arias)

E7 Discussion and Action to resume in person Board Meetings (Diaz)

F. DIRECTOR COMMUNICATIONS/AGENDA ITEMS:

This portion of the meeting is reserved for Directors (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request information, (iii) and to initiate new agenda items with the consent of at least two Board members. Under this section the Board may take action only on items specifically agendized and which meet other requirements for action

G. DISTRICT ADMINISTRATOR REPORTS:

This portion of the meeting is reserved for administrators of the District to make reports. This may include reports from the District Manager, District Counsel, District Engineer and District Accountant.

- G-1 Report of District Engineer (Report by AECOM)
- G-2 Report of District Manager (Report by Carlos Arias)
- G-3 Report of District Counsel (Report by Shannon Chaffin)
- G-4 Report of District Accountant (Report by Paul Dictos)
- G-5 Other

H. UNSCHEDULED COMMUNICATIONS:

This is a second opportunity for unscheduled communications. The same process as Agenda Item “B” shall be followed.

I. CLOSED SESSION:

- II. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation (Pursuant to Government Code §54956.9(d)(2)) One Potential Case (District Counsel).

DATED this 23rd day of September, 2020

By: Leonel Diaz

Leonel Diaz, Board President

I, Carlos Arias of the Del Rey Community Services District, declare under penalty of perjury that I posted the above Notice of Special Meeting of the Board of Directors for the Special Board Meeting of September 24, 2020 in front of the American Legion Hall 10649 East Morro Avenue, Del Rey California, 93616 by 5:00p.m. on September 23, 2020.

By: Carlos Arias
Carlos Arias, District Manager