

*Del Rey Community Services District*

**Minutes of the  
Board of Directors  
Regular Board Meeting  
July 16, 2020  
7:00p.m.**

President Reyna called the Regular Board Meeting to Order at 7:39p.m.

**Directors present:** Rumaldo Reyna, Leonel Diaz, Daniel Ramirez.

**Directors absent:** Stephanie Garza, Joaquin Nunez.

A2 The Board leads in the Pledge of Allegiance.

A3 Approval of Agenda: Reyna states that he would like to table item E2 until the August Meeting. Diaz agrees because he has questions that he has that need to be answered. Ramirez states that he feels that this should have already been done, they had 30 days to do it. He states that he agrees with the budget as is, but he is outnumbered. Discussion. Diaz made a motion to approve the agenda with the discussed changes. Ramirez second the motion. All in favor; three ayes: Diaz, Ramirez, Reyna. All absent; two absent: Garza, Nunez. Motion passed.

**B. Public Comment (limit of three minutes):  
None Scheduled.**

**Unscheduled – Open to the public for discussion.**

B1 Senior Center Program seeking funding for a lunch program. Public member and Del Rey Senior Center Representative Catalina Reyna Navarro states that the Senior Center is seeking funding for a meal program and would like the District and the Board's support to seek outside funding and asks for a letter stating that they support the Senior's going out and seeking outside sponsorship for a paid staff and hot meals. Discussion. The Board members voice their support to the Senior Center in their efforts to seek outside funding.

**C. APPROVAL OF MINUTES:**

C1 Approve Minutes of the June 18, 2020 Regular Board Meeting. Reyna opened this item to the public. No Comments. Ramirez made a motion to approve the June 18, 2020 Regular Board Meeting Minutes. Diaz second the motion. All in favor; three ayes: Ramirez, Diaz, Reyna. All absent; two absent: Garza, Nunez. Motion passed.

**D. CONSENT CALENDAR:**

D1 Approve payments for vendors for West America Bank – June 2020, a total amount of \$101,304.14. Discussion. Reyna opened this item up to the public for comments. No Comments. Ramirez made a motion to approve payments for vendors for West America Bank for June 2020 for a total amount of \$101,304.14. Diaz second the motion. All in favor; three ayes: Ramirez, Diaz, Reyna. All absent; two absent: Garza, Nunez. Motion passed.

D2 Approve payments for vendors for West America Bank – July 13, 2020, a total amount of \$39,641.83. Ramirez made a motion to approve payments for vendors for West America Bank for July 13, 2020 for a total amount of \$39,641.83. Reyna opened this item up to the public for comments. No comments. Diaz second the motion. All in favor; three ayes: Ramirez, Diaz, Reyna. All absent; two absent: Garza, Nunez. Motion passed.

**E. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):**

E1 Discussion and Approval of Election of Board Officers per District By-Laws. DM Arias states that based on their by-laws, the positions of Board President and Vice President need to be changed. Reyna made a motion to nominate Diaz as Board President. Discussion. Diaz accepts the nomination. All in favor; three ayes: Reyna, Diaz, Ramirez. Motion passed. Reyna then states that he would accept the vice president position or is fine with Ramirez taking the position. Ramirez states that he would like the other Board members to be present. Diaz states that he would nominate Reyna. Reyna states that Ramirez would like to hold off until the next meeting. Diaz states that if that is what Ramirez wants to do, they can do that. The Board agrees to table until the August 2020 Regular Board Meeting.

E2 A Resolution of the Board of Directors of the Del Rey Community Services District Adopting the Annual Budget for Fiscal Year 2020-2021. The Board tabled this item until the August 2020 Regular Board Meeting.

E3 Discussion and Action on Measure to mitigate the impacts of the COVID-19 (Coronavirus) Pandemic. LC Saghatelian states that as they know, on July 13, 2020 the Governor closed down indoor dine in restaurants, bars, pubs, concert venues, places of worship again. She states the mandatory face mask order is still part of the executive order and is still required. She then states that DM Arias has been observing all the rules and regulations that have been coming down from the State of California with respect to keeping his employees and the public safe for the District. She then states that they are discussing ZOOM meeting in the future. She states that the statistics for Del Rey are as follows: 31 confirmed cases in Del Rey, with 18 Active and 13 closed, 334,000 cases statewide and 6482 cases in the County of Fresno. She states that we are not out of the woods just yet with regards to COVID-19 but they will continue to monitor the situation. Discussion.

**F. DIRECTOR COMMUNICATIONS / AGENDA ITEMS:**

Diaz asks what payment options the public has to pay their bills. Staff Elyssa Melkonian states that they can send Check or money order by mail, drop it in the drop box at the District office, call or pay online on the District website with debit or credit card. Reyna states that the drop box is a great idea, but it needs to be put a little lower, so he thinks that it needs to be a little deeper. Discussion. Reyna then states that Sanger is using our park and asks if there are any liability issues with that. DM Arias states that he brought this to the Board last season – they are allowing a Sanger team to use the baseball diamond at the park for practice under the condition that they keep it clean and they have their own insurance. He also states that if they need the lights, then we charge them a fee for that. Diaz asks if there is liability for letting them practice during this COVID-19. Discussion. LC Saghatelian states that the cases of that liability have not hit the court yet, but they will and the answer to that is still unknown. Discussion.

**G. DISTRICT ADMINISTRATOR REPORTS:**

G-1 Report of District Engineer (Report by AECOM). Mark Reitz with AECOM gives a report on Wells 4 and 5 rehab and new pumps. He states that they had a pre-construction meeting and construction has begun with Maggiora Bros Drilling. He states that they videoed the well and a summary of that is in their packet. Discussion. He then states that AECOM is assisting the District in reviewing the industrial and commercial meters to determine which are reading in gallons and which are reading in cubic feet for billing purposes. He then states that they are preparing a letter to the State to explain why the District should be eligible for additional grant funding in addition to the settlement monies received for this purpose. Reitz then states that they met at the Wastewater Treatment Plant to review the current aeration at the emergency ponds. He states that the existing temporary PVC pipe installed at the domestic Waste Water Treatment Plant treatment basin to provide air to the pond is leaking and we are preparing a design to fix this problem and to add an additional air hose and air diffuser to the pond.

G-2 Report of District Manager (Report by Carlos Arias). DM Arias states that they have been trying to comply with the State orders and trying to be as safe during this COVID-19 pandemic. He states that someone broke into the Senior Center – they broke the window and tried to also do it to the hall window as well. He states that they have a big problem with this. Reyna suggests getting cameras. Discussion. He then states that he is in the process of looking at other auditors for the District to see if they can get a better price on the audit. Discussion.

G-3 Report of District Counsel (Report by Tommi Saghatelian). LC Saghatelian states that last year the District was sued by their former attorneys in the TCP litigation. She states that they have now demanded arbitration. She then states that the firm that represents the District has responded and said “No”. She states that they are not out any money. Discussion.

G-4 Report of District Accountant (Report by Paul Dictos). Paul Dictos gives a presentation on the Financial Report for the 12-month period ending June 30, 2020.

**H. PUBLIC COMMENTS:**

Public Member Catalina Reyna Navarro states that she thinks that cameras at the senior center is a good idea. She states that nothing was stolen from the Senior Center. Diaz states that Sanger Police Department dropped off homeless out here in Del Rey. Discussion.

The Board closed open session and went into closed session at 9:11p.m.  
A separate call-in number and link was provided to Board members for closed session.

**I. CLOSED SESSION:**

II. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation (Pursuant to Government Code §54956.9(d)(2)) One Potential Case: arising from meter reading and assessment of water charges (District Counsel)

12. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation (Pursuant to Government Code §54956.9(d(2)) One Potential Case (District Counsel)

13. CONFERENCE WITH LEGAL COUNSEL: Threats to Public Services or Facilities (Pursuant to Government Code, §54957(a).) Consultation with District Counsel and/or District Manager / Emergency or Critical Function Personnel (District Counsel)

**J. ADJOURNMENT:**

With no further business the meeting of July 16, 2020 was adjourned.

Respectfully Submitted,

*Elyssa Melkonian*

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Del Rey Community Services District