

Del Rey Community Services District

**Minutes of the
Board of Directors
Regular Board Meeting
March 19, 2020
6:00p.m.**

President Reyna called the Regular Board Meeting to Order at 6:40p.m.

Directors present: Rumaldo Reyna, Leonel Diaz, Stephanie Garza, Joaquin Nunez.

Directors absent: Daniel Ramirez.

A2 The Board leads in the Pledge of Allegiance.

A3 Approval of Agenda: LC Saghetelian states that there is a closed session and Regular session and they may want to take that out of order. LC Saghetelian also states that they would like to move item G4 up before item "B" and will be carrying over item "E2" until the next Board Meeting. Discussion. Garza made a motion to approve the agenda. Nunez second the motion. All in favor; four ayes: Garza, Nunez, Diaz, Reyna. All absent; one absent: Ramirez. Motion passed.

G. DISTRICT ADMINISTRATOR REPORTS:

G4 Report of District Accountant. Paul Dictos gives the Board a presentation on the Financial Report for the 8-month period ending February 28, 2020.

B. Public Comment (limit of three minutes):

None Scheduled.

Unscheduled – Open to the public for discussion.

No Comments.

C. APPROVAL OF MINUTES:

C1 Approve Minutes of the February 20, 2020 Regular Board Meeting. Garza made a motion to approve the minutes of the February 20, 2020 Regular Board Meeting. Nunez second the motion. All in favor; four ayes: Garza, Nunez, Diaz, Reyna. All absent; one absent: Ramirez. Motion passed.

D. CONSENT CALENDAR:

D1 Approve payments for vendors for West America Bank – February 2020, a total amount of \$80,160.78. Discussion. Garza made a motion to approve payments for vendors for West America Bank for February 2020, a total amount of \$80,160.78. Nunez second the motion. All in favor; four ayes: Garza, Nunez, Diaz, Reyna. All absent; one absent: Ramirez. Motion passed.

D2 Approve payments for vendors for West America Bank – March 16, 2020, a total amount of \$46,502.05. Discussion. Diaz made a motion to approve payments for vendors for West America Bank for March 16, 2020, a total amount of \$46,502.05. Nunez second the motion. All in favor; four ayes: Diaz, Nunez, Reyna, Garza. All absent; one absent: Ramirez. Motion passed.

E. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):

E1 Discussion and Approval of Agreement of Donating the Hall temporarily for the use of a Del Rey Youth Center. Discussion. Item tabled until next meeting.

E2 Approval of Resolution of Accepting a proposal for the preparation of the CWSRF Planning Application. Item tabled until next meeting.

E3 Discussion and update of the results of the Requests for Proposals for the Solid Waste Contract. Discussion. LC Saghetelian suggests requesting an extension with current provider. Discussion. Reyna made a motion to send out Request for Proposals (RPF's) for solid waste disposal contract for 5 years. Garza second the motion. All in favor; four ayes: Reyna, Garza, Diaz, Nunez. All absent; one absent: Ramirez. Motion passed.

E4 Discussion of the Sequoia Plumbing Income being placed in the General Fund. Item tabled until next meeting.

E5 Discussion of moving the Regular Board Meeting back to 7:00p.m. Item dropped by Reyna.

E6 Discussion and Approval of a Water shut off Policy. Discussion. Nunez made a motion to approve the Del Rey Community Services District water shut off policy. Garza second the motion. All in favor; four ayes: Nunez, Garza, Diaz, Reyna. All absent; one absent: Ramirez. Motion passed.

F. DIRECTOR COMMUNICATIONS / AGENDA ITEMS:

No Reports.

G. DISTRICT ADMINISTRATOR REPORTS:

G-1 Report of District Engineer (Report by AECOM). Report by Mark Reitz. Reitz with AECOM states that they are completing the final application for the State Grant Applications for the water meters and the TCP removal at wells 4, 5 and 7 project using the FFAST system and will be uploaded to the State Division of Drinking water for review and processing. He then states that they are assisting with compiling materials needed for the grant application that AM Consulting Engineers is working on for the District and expect to have that done by the end of March.

G-2 Report of District Manager (Report by Carlos Arias). Report by Carlos Arias. DM Arias states the Office staff Melkonian has informed the District that she is expecting and is due late this year and he will be planning for her leave of absence. DM Arias states that because of the COVID-19 virus going on, the District is taking steps to maintain the help of employees and District.

G-3 Report of District Counsel (Report by Tommi Saghatelian). Report by Tommi Saghatelian.

H. PUBLIC COMMENTS:

No Comments.

The Board enters into closed session.

I. CLOSED SESSION:

11 LIABILITY CLAIMS Government Code Section 54956.95 Claimant: Elyssa Melkonian
Agency Claimed Against: Del Rey Community Services District

12 PUBLIC EMPLOYEE PERFORMANCE EVALUATION Government Code Section
54957(e) Title: District Manager

13 CONFERENCE WITH LABOR NEGOTIATORS Government Code Section 54957.6
Agency designated representative(s): District Counsel, Tommi Saghatelian Unrepresented
Employee: District Manager, Carlos Arias

The Board enters back into open session at 10:10p.m.

Reportable action: The Board agrees to a 4% increase of District Manager salary making it \$71,904.00. The motion was made by Garza and seconded by Nunez. All in favor; three ayes: Garza, Nunez, Diaz. All abstained; one abstained: Reyna. All absent; one absent: Ramirez. Motion passed.

I. ADJOURNMENT:

Garza made a motion to adjourn the meeting. Nunez second the motion. All in favor; four ayes: Garza, Nunez, Diaz, Reyna. All absent; one absent: Ramirez. Motion passed.

With no further business the meeting was adjourned at 10:11p.m.

Respectfully Submitted,

Elyssa Melkonian

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Del Rey Community Services District