

Del Rey Community Services District

**Minutes of the
Board of Directors
Regular Board Meeting
February 20, 2020
6:00p.m.**

Director Garza called the February 20, 2020 Regular Board Meeting to Order at 6:08p.m.

Directors present: Rumaldo Reyna, Leonel Diaz, Stephanie Garza, Joaquin Nunez, Daniel Ramirez.
***Reyna arrived at 6:18p.m.
***Diaz arrived at 6:22p.m.

Directors absent:

A2 The Board leads in the Pledge of Allegiance.

A3 Approval of Agenda: LC Saghatelian states that there is an attachment to E6 that she has made available to the Board and the public. Nunez made a motion to approve the February 20, 2020 Regular Board Meeting Agenda. Ramirez second the motion. All in favor; three ayes: Nunez, Ramirez, Garza. All absent; two absent: Diaz, Reyna. Motion passed.

B. Public Comment (limit of three minutes):
None Scheduled.
Unscheduled – Open to the public for discussion.

No comments.

C. APPROVAL OF MINUTES:

C1 Approve Minutes of the December 19, 2019 Regular Board Meeting. Ramirez made a motion to approve the December 19, 2019 Regular Board Meeting Minutes. Nunez second the motion. All in favor; three ayes: Ramirez, Nunez, Garza. All absent; two absent: Diaz, Reyna. Motion passed.

C2 Approve Minutes of the January 16, 2020 Regular Board Meeting. Ramirez made a motion to approve the minutes of the January 16, 2020 Regular Board Meeting. Nunez second the motion. All in favor; three ayes: Ramirez, Nunez, Garza. All absent; two absent: Diaz, Reyna. Motion passed.

C3 Approve Minutes of the January 23, 2020 Special Board Meeting. Ramirez made a motion to approve the January 23, 2020 Special Board Meeting. Nunez second the motion. All in favor; three ayes: Ramirez, Nunez, Garza. All absent; two absent: Diaz, Reyna. Motion passed.

D. CONSENT CALENDAR:

D1 Approve payments for vendors for West America Bank – January 2020, a total amount of \$95,727.73. Garza opened this item to the public for comments. No Comments. Ramirez made a motion to approve payments for vendors for West America Bank – January 2020, a total amount of \$95,727.73. Nunez second the motion. All in favor; Ramirez, Nunez, Garza. All absent; two absent: Diaz, Reyna. Motion passed.

D2 Approve payments for vendors for West America Bank – February 14, 2020, a total amount of \$12,384.17. Ramirez made a motion to approve payments for vendors for West America Bank for February 14, 2020, a total amount of \$12,384.17. Nunez second the motion. All in favor; three ayes: Ramirez, Nunez, Garza. All absent; two absent: Diaz, Reyna. Motion passed. Garza opened this item to the public for comments. Public member Chuck Sanchez asked what these vendors are for. Office Staff Melkonian states that the list of checks is up here and provides Mr. Sanchez with a check register form for both items D1 and D2.

DM Arias translates into Spanish for the public.

E. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):

E1 Discussion and Approval of the 2018-2019 Audit Report. Auditor Jerold Logoluso gives the 2018-2019 Audit Report and briefly goes over some highlights. Logoluso states that they had a difficult year in some respects; He states that they had some unusual repairs on the sewer system that cost some money. He then states that financially, they raised rates a little bit. He states that their expenses overall, even with the additional expenses of repairs, still remained about the same as last fiscal year. He then states that that left us with a loss for the year before the interest income from the monies from the TCP settlement. He states that basically they have an operating loss of about \$53,000.00 compared to the loss of \$108,000.00 the year before. Reyna arrived to the February 20, 2020 Regular Board Meeting at 6:18p.m. Diaz arrived to the February 20, 2020 Regular Board Meeting at 6:22p.m. Discussion.

Garza made a motion to approve the 2018-2019 Audit Report. Nunez second the motion. All in favor; four ayes: Garza, Nunez, Reyna, Ramirez. All abstained; one abstained: Diaz. Motion passed.

E2 Discussion and Approval of donating the Hall temporarily for the use of a Del Rey Youth Center. Ms. Leslie Lindsey and Rudy Matchum address the Board and ask that the Board consider donating the hall – short term – for the use of a safe space for kids to call their own. Ms. Lindsey states that they would have it staffed once a week with volunteers of herself – a School Teacher at Del Rey Elementary, Rudy Matchum – the Del Rey Boys and Girls Club Director and a LEAP Leader. They also state that their idea is to fall under the Boys and Girls Club Insurance – like the Softball Program. Discussion. LC Saghatelian stats that this is a great idea, but they are not in the business of providing a Youth Center. She states that it would be a good idea for them to look at the Boys and Girls Club Insurance proposal that they are thinking of using because the District has their own type of standards and then they can report back to the Board with their opinion. Public member Sanchez asks if they can rent out the hall and open it to the public. DM Arias states yes. Discussion. Reyna made a motion to direct staff to get together with the Youth Center and bring back to the Board. Diaz second the motion. All in favor; five ayes: Reyna, Diaz, Garza, Nunez, Ramirez. Motion passed.

E3 Resolution Authorizing District Manager or Designee to sign and file an application for Financial assistance for water infrastructure items including wellhead treatment for TCP removal at Wells 4, 5 and 7. Discussion. Reyna opens this item up to the public for comments. No comments. Garza made a motion to approve Resolution authorizing District Manager to sign and file an application for Financial assistance for water infrastructure items including wellhead treatment for TCP removal at Wells 4, 5 and 7. Nunez second the motion. All in favor; five ayes: Garza, Nunez, Diaz, Reyna, Ramirez. Motion passed.

E4 Discussion and Approval of accepting a proposal for the preparation of the CWSRF Planning Application and Discussion of agreement with AM Consulting Engineers. Alfonso Manrique with AM Consulting Engineers give a presentation to the Board on their proposal for the preparation of the CWSRF planning Application. He states that they do the application and submit the application for no costs to the District and at the end of the process, if the District is happy with AM Consulting Engineers, they can hire them to do the engineering work. Discussion. Reyna opens this item to the public for comments. No comments. Discussion. Ramirez made a motion to approve and accept the proposal for the preparation of the CWSRF Planning Application and Discussion of agreement with AM Consulting Engineers. Garza second the motion. All in favor; five ayes: Ramirez, Garza, Diaz, Reyna, Nunez. Motion passed.

E5 Discussion and approval of Budget cuts. Reyna states that he would like to pull this item. Item pulled.

E6 Resolution for Water Meters 1) Resolution for Reimbursement of funds (Water Meters) and 2) Resolution to apply Borrow and Grant Security (Water Meters). Discussion. LC Saghatelian states that the first resolution allows the Board to promise to the state water agency that when they come in to do the water meters, if the Board needs addition funding, it can borrow from itself to accomplish the installation of the water meters for commercial and industrial only. She states that the second document is the document that authorizes DM Arias to implement the water meter project. She then states that the third document authorizes the District Manager Arias the authority to execute the documents to move forward. Discussion. Reyna opens this item to the public for comments. No comments. Garza made a motion to approve the Resolution for Water Meters 1) Resolution for Reimbursement of funds (Water Meters) and 2) Resolution to apply Borrow and Grant Security (Water Meters). Ramirez second the motion. All in favor; three ayes: Garza, Ramirez, Nunez. All opposed; one opposed: Diaz. All abstained; one abstained: Reyna. Motion passed.

E7 Discussion of Solid Waste Contract. Diaz states that the contract is coming up. Discussion. The Board gives staff direction to collect info from solid waste providers in the area and bring back to the board for discussion and consideration. Discussion. Reyna made a motion to give District Manager direction to contact solid waste providers and ask them for a proposal and report back at the next meeting. Diaz second the motion. All in favor; five ayes: Reyna, Diaz, Garza, Nunez, Ramirez. Motion passed.

F. DIRECTOR COMMUNICATIONS / AGENDA ITEMS:

No reports.

G. DISTRICT ADMINISTRATOR REPORTS:

G-1 Report of District Engineer (Report by AECOM). Mark Reitz with AECOM gives the Board the engineer's report. He states that they are completing the final application for the State grant application for the TCP removal at wells 4, 5 and 7. Reitz then states that they assisted the GSA members with attending a meeting to plan the use of our allotment of surface water for recharge from CID this year. He states that he proposed the 10 acres of bare land at the Waste Water Treatment Plant south of American Avenue. He then states that the contacted LAFCO to obtain the steps in order to expand the District boundary to include the 20 acre vineyard parcel at the Waste water treatment plant so the District no longer has to pay taxes on the property.

G-2 Report of District Manager (Report by Carlos Arias). DM Arias states that the Del Rey website is up and running, and can be found at www.delreycsd.com. He then states that this is their third notice, All Board members, except for Nunez, code of ethics has expired – they need to update it. He then states that their 700 forms are due April 1st. DM Arias then states that they had an overflow from the sewer line on Saturday and Sunday. He then states that Unite Night is still meeting – they are trying to help the Youth in Del Rey.

G-3 Report of District Counsel (Report by Tommi Saghatelian). LC Saghatelian states that in the last few weeks he has drafted Resolutions. She then states that they are still monitoring the donation of the Property on Morro with Dr. Sidhu. She states that they have been working with Logoluso regarding the audits and will be working on the potential Youth Center.

G-4 Report of District Accountant (Report by Paul Dictos). Paul Dictos gives the Board a package and presentation on the Financial Report for the 6-month period ending December 31, 2019 and the Financial Report for the 7-month period ending January 31, 2020.

H. PUBLIC COMMENTS:

No Comments.

LC Saghatelian announces the closed session items.

I. CLOSED SESSION:

I1. CLOSED SESSION G1. LIABILITY CLAIMS Government Code Section 54956.95 Claimant: Elyssa Melkonian Agency Claimed Against: Del Rey Community Services District

I2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Government Code Section 54957(e)
Title: District Manager

I3. CONFERENCE WITH LABOR NEGOTIATORS Government Code Section 54957.6 Agency designated representative(s): District Counsel, Tommi Saghatelian Unrepresented Employee: District Manager, Carlos Arias

No Public comments.

The Board went into closed session at 9:08pm.

No Reportable Action.

J. ADJOURNMENT:

With no further business the meeting was adjourned at 10:33p.m.

Respectfully Submitted,

Elyssa Melkonian

Elyssa Melkonian
Del Rey Community Services District