

Del Rey Community Services District

**Minutes of the
Board of Directors
Regular Board Meeting
December 16, 2021
6:00p.m.**

President Garza called the Regular Board Meeting to order at 6:00p.m.

Directors present: Stephanie Garza, Joaquin Nunez, Rumaldo Reyna, Daniel Ramirez
Directors absent: Rolando Sanchez

A2 The Board leads in the Pledge of Allegiance.

A3 **Approval of Agenda:** Consensus to approve the agenda.

B. Public Comment (limit of three minutes):

B-1 Discussion for improvements in town/around Senior Center- lighting, power, etc. (Reyna)
No members of the public present. Item postponed until public member arrives or until the following meeting.

C. APPROVAL OF MINUTES

C-1 Approve Minutes of the November 18, 2021 Regular Board Meeting

Ramirez made a motion to approve the minutes of the November 18, 2021 Regular Board Meeting. Reyna second the motion. All in favor; four ayes: Garza, Nunez, Reyna, and Ramirez. All absent; one absent: Sanchez. Motion passed.

D. CONSENT CALENDAR:

D-1 Approve payments for vendors for West America Bank – November 2021, a Total Amount of \$98,929.72.

D-2 Approve payments for vendors for West America Bank –December 10, 2021, a Total Amount of \$57,462.22.

Reyna questions various checks from the bank statements. Reyna makes a comment about adding the bank statements as part of the agenda packet so all board members can be informed. Discussion. LC Chaffin advises the board to only discuss items D-1 and D-2; bank statements are generally not used at board meetings, but he can request them. DM Arias states he is tired of being hassled about every single check and advises board members to go to the office during office hours to ask about checks and expenses as not to waste time at meetings. LC Chaffin suggests legal options: one, vote to add Reyna's item on the next agenda; two, Reyna can request to add the item to the agenda later on; three, they can carry on with the meeting. Discussion. Garza opens the items to the public for comment. No public present. Nunez made a motion to approve items D-1 and D-2. Ramirez second the motion. All in favor; three ayes: Garza, Nunez and Ramirez. All opposed; one opposed: Reyna. All absent; one absent: Sanchez. Motion passed.

D-3 Resolution to Allow the Option of Board Members to Attend Meetings Remotely. LC Chaffin explains with the new COVID rules- in order to attend the meetings remotely, the board needs to approve the resolution every 30 days to allow access for board members to attend remotely. Nunez made a motion to approve item D-3. Ramirez second the motion. All in favor; four ayes: Garza, Nunez, Reyna, and Ramirez. All absent; one absent: Sanchez. Motion passed.

D-4 Adopt a Resolution Affirming Previously Approved Environmental Checklist and Initial Study Mitigated Negative Declaration (IS/MND). LC Chaffin explains the TCP Wellhead for environment to get grant money. It was approved verbally the last time, but they need a written document in the form of a resolution to send. The document was written, and the wording approved by all those requesting it, and the actual resolution needs to be approved by the board. Discussion. Ramirez made a motion to approve item D-4. Reyna second the motion. All in favor; four ayes: Garza, Nunez, Reyna, and Ramirez. All absent; one absent: Sanchez. Motion passed.

E. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):

E-1 Discussion/Consideration to Change the Meeting Start Time to 5:00 P.M. Sanchez not present to discuss the item. Consensus to continue the item until the next meeting.

E-2 Discussion/Consideration to Revise the Expired Contracts. Reyna states he would like to discuss this item with Dictos present. He requests to continue the item until the next meeting.

F. DIRECTOR COMMUNICATIONS/AGENDA ITEMS

Nunez apologizes for not participating in the Del Rey parade as he encouraged the Board to do so, but he had family obligations to tend to. Garza requests if the West America bank statements can be added to all Board Members agenda packets.

G. DISTRICT ADMINISTRATOR REPORTS

G-1 Report of District Manager (Report by Carlos Arias)

DM Arias reports the Del Rey parade was a success. There were 30 floats and many vendors. He states he was sad POM did not participate this year. He would like to make a public thanks to LC Chaffin for generous donation. He states he went to check on Maggiora Bros on service of the Wells. He also checked on the fee to have HR run a seminar on the HR manual as requested. The fee would be \$190/hour, and it will take about two hours to complete. Consortium recommended waiting until next month to have the updated manual beginning the new year.

G-2 Report of District Counsel (Report by Shannon Chaffin)

LC Chaffin apologizes for missing the parade, but as he mentioned beforehand, he had prior commitment to attend out of town. He was glad the firm was able to help in a financial matter although they were unable to be there physically.

G-3 Report of District Engineer (Report by AM Consulting)

Manrique summarizes his report for December. He states they are still waiting on the funding agreements, but the funding applications are on track. Reyna questions fee of engineer. Discussion. Manrique states he will break down the invoices for next month's bill. Garza asks Reyna to stay on topic. Discussion. Ramirez thanks Manrique for doing a great job and appreciates his work.

G-4 Report of District Accountant (Report by Paul Dictos)

Dictos not present to report.

H. PUBLIC COMMENTS:

No members of the public present.

I. ADJOURNMENT:

Consensus to adjourn the meeting.

With no further business the meeting was adjourned at 6:51p.m.

Respectfully Submitted,

Eileen Hernandez

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Del Rey Community Services District