

***Del Rey Community Services District***  
**Minutes of the**  
**Board of Directors**  
**Regular Board Meeting**  
**September 21, 2023**  
**7:00p.m.**

Vice President Ramirez called the Regular Board Meeting to order at 7:16 p.m.

**Directors present:** Daniel Ramirez, Joaquin Nunez, Stephanie Garza

**Directors absent:** Maria Reyna, Rolando Sanchez

A2 The Board leads in the Pledge of Allegiance.

A3 **Approval of Agenda:** Nunez made a motion to approve the agenda of the September 21, 2023, Regular Board meeting. Garza seconds the motion. All in favor; three ayes: Ramirez, Nunez, Garza. All Absent; two absent: Reyna, Sanchez. Motion passed.

**B. SCHEDULED AND UNSCHEDULED COMMUNICATIONS:**

B-1 Suggestion/Request to put speed bumps. Aguilar was not present to discuss the item. No public comment.

**C. CONSENT CALENDAR:**

C-1 Approve payments for vendors for West America Bank – August 2023, a Total Amount of \$138,646.59.

C-2 Approve payments for vendors for West America Bank – September 13, 2023, a Total Amount of \$46,174.40.

C-3 Approval of Minutes of August 17, 2023, Regular Board Meeting.

The Board decides to discuss items C-1 to C-3 altogether. Vice President Ramirez opens the items to the public for comment. Public member Rinaldo Reyna questions a check that he brought up previously to be reissued to him and states he has not received it and asks if he can get it reissued. Discussion. DM Arias informs Reyna he will look into it. Nunez questions PG&E “1 of 12” payment. DM Arias states it is the payment plan for the solar panels account. Discussion. Nunez makes a motion to approve items C-1 to C-3. Garza seconds the motion. All in favor; three ayes: Ramirez, Nunez, Garza. All Absent; two absent: Reyna, Sanchez. Motion passed.

**D. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):**

D-1 Discussion/Direction regarding retirement package policy for new hires. Arias states this was a continued item. LC Linden explains they could take a deeper dive into the matter. Discussion. Direction to leave as is unless further information found. No action taken.

D-2 Discussion/Consideration regarding the need for presence of District Staff at District public meetings. Reyna not present but Aria states it was presented in order to find a way to save money. Arias believes making the meetings shorter would cut costs. Discussion. LC Linden states it is efficient to have staff at meetings available for questions. Nunes states he believes the Staff is essential. Ramirez states he understands why it was brought up to save money but believes Staff is needed. Discussion. Ramires opens the item to the public for comment. No public comment. No action taken.

D-3 Authorize District Manager to sign CDBG Agreement for the Del Rey Wastewater Treatment Plant Hazard Reduction, Project No. 23151, in the amount of \$300,000. Arias explains this was already approved but brought this as a formality and wanted to inform the Board to allow him to sign, and it is due tomorrow. Discussion. Ramirez opens the item to the public for comment. Public member Rumaldo Reyna asks what the grant is for. Arias explains. Ramirez asks who will do the job. Manrique states it needs to go out to bid. Discussion. Ramirez makes a motion to authorize District Manager to sign CDBG Agreement for the Del Rey Wastewater Treatment Plant Hazard Reduction, Project No. 23151, in the amount of \$300,000. Garza seconds the motion. All in favor; three ayes: Ramirez, Nunez, Garza. All Absent; two absent: Reyna, Sanchez. Motion passed.

D-4 Discussion regarding tree maintenance on corner of Morro and Jefferson. Garza noticed the tree is really brown so put the item on the agenda for a safety reason. She asks if it is diseased. DM Arias states PG&E said they will cut it down.

D-5 Direction regarding replacing the AC Unit at the District Hall. Arias explains the issue with the current AC system. Currently the unit is being left on the night before to ensure the hall is cooled down the day of the event. The unit is old and needs to be replaced. The cost will be about \$25,000. Ramirez asks where the funds will come from. Arias states there are funds in the County that can be used. Discussion. Ramirez opens the item to the public for comment. LC Linden suggests taking the item out to bid and bringing it back. Consensus in direction to replace AC unit.

**E. DIRECTOR COMMUNICATIONS/AGENDA ITEMS**

No comments.

**F. DISTRICT ADMINISTRATOR REPORTS**

**F-1 Report of District Manager (Report by Carlos Arias)**

DM Arias states the second pump at the lift station is bad so sent it to Green Efficiency to be fixed. SKGSA for next year went up. Need to think about what to do to increase revenue. Asks the Board to brainstorm to get more revenue and expand town. Suggests Jim Johnson as part time employee for the plant to free Squid to focus on maintenance and help clean town.

**F-2 Report of District Counsel (Report by Michael Linden)**

LC Linden states everything has already been discussed, there is nothing else to report, and it is a pleasure to be here.

F-3 Report of District Engineer (Report by AM Consulting)

Manrique states he just got back from vacation and is glad to see the projects going. He gives updates on projects and reviews the report.

F-4 Report of District Accountant (Report by Paul Dictos)

Dictos reviews report and highlights key points.

**G. UNSCHEDULED COMMUNICATIONS:**

Rumaldo Reyna mentions an option to post bids for free.

Vice President Ramirez announces the closed session item and asks if there are any public comments.

No public comment.

The Board went into closed session at 8:46 p.m.

**H. CLOSED SESSION:**

H-1 Government Code Section 54956.9 (d)(2) Conference with Legal Counsel – Significant Exposure to Litigation Claim for Damages of Jasmin Loza, Jaime Loza, Jessica Loza, and Jairo Loza

No reportable action.

**I. ADJOURNMENT:**

With no further business the meeting was adjourned at 9:00 p.m.

Respectfully Submitted,



Eileen Hernandez

Del Rey Community Services District