

**REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS  
DEL REY COMMUNITY SERVICES DISTRICT  
AMERICAN LEGION HALL  
10649 EAST MORRO DRIVE  
DEL REY, CALIFORNIA  
EMAIL: [drcsd@pacbell.net](mailto:drcsd@pacbell.net)  
WEBSITE: [www.delreycsd.com](http://www.delreycsd.com)  
THURSDAY, JULY 21, 2022 AT 7:00 P.M.**

**NOTICE AND AGENDA OF BOARD MEETING  
(CALIFORNIA GOVERNMENT CODE SECTION 54956 (a))**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Board meeting, please contact the Clerk's Office (559-888-2272) at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting.*

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). While the Governor recently issued Executive Orders N-07-21, which lifted certain orders and associated restrictions, there are still public health directives in place. Executive Order N-08-21 also allows local legislative bodies to continue to hold meetings via conference calls while still meeting State transparency requirements. The District is providing alternatives to viewing meetings and providing comments on items on the agenda, including:

- Web Conference: The meeting will be conducted live over the internet by PC or Smartphone. Members of the public can join the web-based virtual meeting. (See instructions, below.)
- Email: You can email comments to [drcsd@pacbell.net](mailto:drcsd@pacbell.net) any time before the meeting and your comments will be read aloud. Please identify the agenda item you wish to address in your comments.
- Public Attendance: Due to COVID-19, residents are encouraged to attend the meeting via web conference. Consistent with public health guidelines for social distancing, seating is available in the District's meeting room. A facial covering will be available upon request by any attendee. Comments may be made from the podium. Please participate via web conference or email if you are ill or have been exposed to COVID-19.

To join the web base virtual meeting please select an option and follow the instructions:

- A. Join Zoom Meeting: Click here to join the meeting at the specified time and date:  
<https://us06web.zoom.us/j/88127584209?pwd=L0JkdlsVUtaUk4dFlWN0dVanpJdz09>

Meeting ID: 881 2758 4209  
Passcode: 483402

- B. Dial by your location
- +1 720 707 2699 US (Denver)
  - +1 253 215 8782 US (Tacoma)
  - +1 346 248 7799 US (Houston)
  - +1 312 626 6799 US (Chicago)
  - +1 646 558 8656 US (New York)
  - +1 301 715 8592 US (Washington DC)

Find your local number: <https://us06web.zoom.us/j/88127584209?pwd=L0JkdlsVUtaUk4dFlWN0dVanpJdz09>

**Thank you for taking all precautions to prevent the spread of the COVID-19 virus.**

## **MEETING CALLED TO ORDER:**

### **A. OPENING**

- A-1 Roll Call: President, Stephanie Garza  
Vice President, Joaquin Nunez  
Director, Rumaldo Reyna  
Director, Daniel Ramirez  
Director, Rolando Sanchez
- A-2 Pledge of Allegiance
- A-3 Approval of Agenda

### **B. SCHEDULED AND UNSCHEDULED COMMUNICATIONS:**

Anyone wishing to be placed on an Agenda for a specific topic should contact the District Manager's Office at least ten days prior to the desired date. Each scheduled speaker shall be limited to a period of not to exceed three minutes, unless otherwise approved by the presiding officer or two members of the Board. Board of Director action on items raised during scheduled communications, if any, shall be in compliance with the Brown Act and limited to referring the item to District staff for a report and possible scheduling on a future District Agenda.

### **C. APPROVAL OF MINUTES:**

- C-1 Approve Minutes of the June 16, 2022 Regular Board Meeting

### **D. CONSENT CALENDAR:**

The following routine items listed below are scheduled for consideration as a group. A member of the audience may speak on any items listed on the Consent Agenda. Any Director, the District Counsel, or the District Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

- D-1 Approve payments for vendors for West America Bank – June 2022, a Total Amount of \$116,047.46.
- D-2 Approve payments for vendors for West America Bank – July 18, 2022, a Total Amount of \$22,148.09.
- D-3 Resolution to Allow the Option of Board Members to Attend Meetings Remotely.
- D-4 Adoption of a Resolution Ordering Board of Directors' Election, Consolidation of Election, and Specifications of the Election Order.

### **E. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):**

- E-1 Discussion and Direction regarding water meter grant funds and whether to take out a \$60,000 loan from DWR SRF (federal) funds for water meter updates. (Arias)
- E-2 Adoption of Resolution and Approval of Authorization Letter for Special Assessment/Special Taxes packet (Lighting Levy). (Arias)
- E-3 Adoption of Resolution Approving Budget for FY 2022-2023. (Arias)
- E-4 Discussion and Direction regarding previous budget and audit. (Reyna)

- E-5 Approval of a Fourth Amendment to District Manager's Employment Contract. (Papajohn)
- E-6 Approval of Updated HR Handbook. (Papajohn)
- E-7 Discussion and Authorization to Seek a Waiver of SB 1383 Requirements (Disposal of Food Content and Paper Procurement). (Arias)
- E-8 Discussion and Direction regarding auditor services. (Arias)
- E-9 Discussion and Direction regarding info on truck mileage, log recommendation, and fixing mileage meter reader on truck. (Reyna)
- E-10 Discussion and Direction regarding timing for installation of water meters. (Reyna)
- E-11 Discussion and Direction regarding payment of unpaid balances. (Reyna)
- E-12 Discussion and Direction regarding process and scope for District Board members obtaining general District information. (Reyna)

**F. DIRECTOR COMMUNICATIONS/AGENDA ITEMS:**

This portion of the meeting is reserved for Directors (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request information, (iii) and to initiate new agenda items with the consent of at least two Board members. Under this section the Board may take action only on items specifically agendized and which meet other requirements for action.

**G. DISTRICT ADMINISTRATOR REPORTS:**

This portion of the meeting is reserved for administrators of the District to make reports. This may include reports from the District Manager, District Counsel, District Engineer and District Accountant.


- G-1 Report of District Manager (Report by Carlos Arias)
- G-2 Report of District Counsel (Report by Nicolas Papajohn)
- G-3 Report of District Engineer (Report by AM Consulting)
- G-4 Report of District Accountant (Report by Paul Dictos)
- G-5 Other

**H. UNSCHEDULED COMMUNICATIONS:**

This is a second opportunity for unscheduled communications. The same process as Agenda Item "B" shall be followed.

**I. ADJOURNMENT:**

I, Carlos Arias of the Del Rey Community Services District, declare under penalty of perjury that I posted the above Board of Directors Agenda for the Regular Board Meeting of July 21, 2022 in front of the American Legion Hall 10649 East Morro Drive Del Rey, California at 5:00 pm on July 18, 2022.



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Carlos Arias, District Manager