

Del Rey Community Services District
**Minutes of the
Board of Directors
Regular Board Meeting
July 18, 2024
7:00p.m.**

President Reyna called the Regular Board Meeting to order at 7:04 p.m.

Directors present: Maria Reyna, Joaquin Nunez, Stephanie Garza
Directors absent: Daniel Ramirez, Rolando Sanchez

A-2 The Board leads in the Pledge of Allegiance.

A-3 **Approval of Agenda:** Office Assistant Hernandez asks to add CDBG item to the agenda. Reyna states they can add it as D-9. Linden clarifies they need a supermajority vote to add it. Reyna informs the quorum agreed to add it. Reyna opens the item to the public for comment. No public comment. Nunez made a motion to approve the agenda with the change. Garza seconds the motion. All in favor; three ayes: Reyna, Nunez, Garza. All Absent; two absent: Ramirez, Sanchez. Motion passed.

B. SCHEDULED AND UNSCHEDULED COMMUNICATIONS:

B-1 Introduce Del Rey Senior Center Staff. Catalina Reyna explains the Senior Center has been run voluntarily since 2017. She thanks District Manager Arias for allowing them to do so. Lupe Siqueros and Tom Perez stepped down and they now have Ruben and Frances Muniz that stepped up.

C. CONSENT CALENDAR:

C-1 Approve payments for vendors for West America Bank – May 2024, a Total Amount of \$164,209.94.

C-2 Approve payments for vendors for West America Bank – June 2024, a Total Amount of \$121,212.51.

C-3 Approve payments for vendors for West America Bank – July 12, 2024, a Total Amount of \$134,884.48.

C-4 Approval of Minutes of May 16, 2024, Regular Board Meeting.

C-5 Approval of Minutes of July 2, 2024, Special Board Meeting.

Consensus to discuss all items and approve all items together.

D. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):

D-1 Discussion/Direction regarding Adoption of Budget for FY 2024-2025 or Adoption of a Continuing Resolution. The Board reviews the budget. Arias translates for the public. Discussion. Garza states she has no problem with the budget. Garza made a motion to adopt the Budget for FY 2024-2025. Nunez seconds the motion. All in favor; three ayes: Reyna, Nunez, Garza. All Absent; two absent: Ramirez, Sanchez. Motion passed.

D-2 Adoption of Resolution and Approval of Authorization Letter for Special Assessment/Special Taxes packet (Lighting Levy). Arias explains this is a formality every year. The District levies taxes for street lighting. He explains the rate is not going up; it will be the same as last year at \$62.28 for every household. Arias translates in Spanish. Public member Catalina Reyna Navarro said the District needs more lights. Discussion. Arias explains the District pays the

street lighting account from the general fund and then reimburses it from the County Street Lighting Fund at the end of every fiscal year. Discussion. Reyna made a motion to adopt the resolution and approval of Authorization Letter for Special Assessment/Special Taxes packet (Lighting Levy). Garza seconds the motion. All in favor; three ayes: Reyna, Nunez, Garza. All Absent; two absent: Ramirez, Sanchez. Motion passed.

D-3 Action/Consideration for adoption of residential water discontinuation protection policy (SB 998). Reyna explains with the policy, after 60 days of non-payment or communication with District to make payment arrangements, residents will receive a 7-day notice. If continued non communication, the District will proceed with a 24-hour notice then shutoff. She emphasizes all the residents have to do is communicate with the District Office to make arrangements and they won't be disconnected. Legal Counsel Linden states there is a minimum of 60 days, it may be more, but it is at the discretion of the District Manager/Board. DM Arias translates. Public member Joey Lopez asks if there are any disconnection/reconnection fees. DM Arias explains there will only be a reconnection fee. Discussion. Brenda from CRLA suggests holding off on approving the policy. President Reyna explains this has been on the agenda for 3 months already. Garza asks to hold off implementing the policy until September or after. Discussion. Garza made a motion to adopt residential water discontinuation protection policy (SB 998). Nunez seconds the motion. All in favor; three ayes: Reyna, Nunez, Garza. All Absent; two absent: Ramirez, Sanchez. Motion passed.

D-4 Discussion/Direction on updating the policy for water and sewer connection fees. Reyna states she has to abstain from voting on the item as it would be a conflict of interest. Item tabled until the next meeting.

D-5 Consideration/Action to select Jaribu Nelson for auditor services. Arias states it is time for audit, so he asks if they would like to use the previous auditor or if they are interested in finding someone else. Reyna states there are questions about the previous audit and would like to have him explain before selecting Nelson again. The hall rental amount is incorrect and would like to demand him do it on time. Dictos states Jaribu Nelson is good quality and reasonable and the audit should be reviewed before presented. The Board would like to ask Nelson to clarify his numbers and previous audit and based on his response, they can move forward with the item. Item tabled until next meeting.

D-6 Consideration/Action to authorize the repairs for the generators at the plant and wells. Arias the three generators need to be repaired. Quinn Cat provided estimates of about \$10,000. Public member 1 asked where this will be paid from. DM Arias responds it will come from the District. DM Arias translates for the public. Garza made a motion to approve repairs. Reyna seconds the motion. All in favor; three ayes: Reyna, Nunez, Garza. All Absent; two absent: Ramirez, Sanchez. Motion passed.

D-7 Discuss ordinance for stray animals. Reyna added the item to the agenda because there is an issue with strays. LC Linden explains street animals are not subject CSD's have funding for. The District does not have legal authority to adopt an ordinance regarding stray animals, but they can try to get approval from the Board of Supervisors. Discussion. President Reyna directs DM Arias to talk to Fresno County Animal Control. DM Arias translates for the public.

D-8 Discussion/Direction to apply to LAFCO for Community Plan Update. Reyna states there was a meeting with the Community Development team. The District needs to put in an application to annex the property. It will cost about \$16,000. Public member Joey Lopez asks if the \$16,000 will guarantee the approval. Reyna explains it doesn't guarantee but if they don't apply there will not be the possibility to grow. Public member Rumaldo Reyna says they need to do it. DM Arias translates to the public. Discussion. Nunez says if they want to expand, they need to apply. It's a risk but they need to try. Discussion. Reyna made a motion to apply for LAFCO for Community Plan Update. Garza seconds the

motion. All in favor; three ayes: Reyna, Nunez, Garza. All Absent; two absent: Ramirez, Sanchez. Motion passed.

D-9 Resolution of the Del Rey Community Services District Board of Directors Directing the District Engineer to Apply for CDBG Grants for Fiscal Year 2024/2025. Angela Hall explains tis is an open public hearing to discuss projects. They previously adopted a similar resolution last year for the demolition and update at the plant. This resolution is for next fiscal year to discuss with the public any possible projects or ideas. There is a minimum of \$75,000 and a max of \$300,000. The deadline is August 30. If it is approved tonight they can start soon. DM Arias translates for the public. Reyna suggests updating the District Office or the Senior Center. Discussion. Public member Joey Lopez suggests repairs for the Office and the Senior Center and possibly using the Senior Center for the youth in the evening. DM Arias translates. Reyna made a motion to approve the Resolution of the Del Rey Community Services District Board of Directors Directing the District Engineer to Apply for CDBG Grants for Fiscal Year 2024/2025. Garza seconds the motion. All in favor; three ayes: Reyna, Nunez, Garza. All Absent; two absent: Ramirez, Sanchez. Motion passed.

E. DIRECTOR COMMUNICATIONS/AGENDA ITEMS

Reyna states National Night Out will take place August 6th. There will be a talent show and encourages the public to go out to the park. Public member Joey Lopez informs there will be free haircuts for students. Nunez states he was asked to inform the public there are no dogs allowed when there are food distributions.

F. DISTRICT ADMINISTRATOR REPORTS

F-1 Report of District Manager (Report by Carlos Arias)

DM Arias reports he has bad news – another AC unit has gone down in the hall. The waterlines and meters project has begun. He will be going on vacation for two weeks starting tomorrow.

F-2 Report of District Counsel (Report by Michael Linden)

LC Linden states there is nothing to report.

F-3 Report of District Engineer (Report by AM Consulting)

Angela Hall gives updates on projects and reviews the report.

F-4 Report of District Accountant (Report by Paul Dictos)

Dictos apologizes for not having financial statements for June, but his assistant had a family emergency. He presents financial statements for the month of May.

G. ADJOURNMENT:

With no further business the meeting was adjourned at 9:22 p.m.

Respectfully Submitted,

Eileen Hernandez

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Del Rey Community Services District