

***Del Rey Community Services District***  
**Minutes of the**  
**Board of Directors**  
**Regular Board Meeting**  
**May 18, 2023**  
**7:00p.m.**

President Reyna called the Regular Board Meeting to order at 7:11 p.m.

**Directors present:** Maria Reyna, Daniel Ramirez, Stephanie Garza  
**Directors absent:** Joaquin Nunez, Rolando Sanchez

A2 The Board leads in the Pledge of Allegiance.

A3 **Approval of Agenda:** Garza made a motion to approve the agenda of the May 18, 2023, Regular Board meeting. Ramirez seconds the motion. All in favor; three ayes: Reyna, Ramirez, Garza. All Absent; two absent: Nunez, Sanchez. Motion passed.

**B. SCHEDULED AND UNSCHEDULED COMMUNICATIONS:**

No public comment.

**C. CONSENT CALENDAR:**

C-1 Approve payments for vendors for West America Bank – April 2023, a Total Amount of \$115,896.74. Garza made a motion to approve payments for April 2023. Ramirez seconds the motion. All in favor; three ayes: Reyna, Ramirez, Garza. All Absent; two absent: Nunez, Sanchez. Motion passed.

C-2 Approve payments for vendors for West America Bank – May 12, 2023, a Total Amount of \$29,021.91. Ramirez made a motion to approve payments. Garza seconds the motion. All in favor; three ayes: Reyna, Ramirez, Garza. All Absent; two absent: Nunez, Sanchez. Motion passed.

C-3 Approval of Minutes of April 20, 2023, Regular Board Meeting. Ramirez made a motion to approve minutes of April 20, 2023, Regular Board Meeting. Garza seconds the motion. All in favor; three ayes: Reyna, Ramirez, Garza. All Absent; two absent: Nunez, Sanchez. Motion passed.

**D. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):**

D-1 Discussion/Acceptance of the Audit Report for FY 21-22. Nelson reviews 21-22 audit report. He gives clear opinion for the fiscal year. He states Dictos and Arias were readily available with information as needed. Nelson highlights page 27 and page 11. Discussion. Reyna asks for further explanation and information as she is freshly back on the Board and would like better understanding of numbers. Discussion. Reyna asks for Nelson's opinion, based on numbers, if he recommends raising the rates to increase revenue. Nelson says from experience with other Districts, they usually do. Discussion. Reyna opens the item to the public for comment. No public comment. After further explanation from Nelson and Dictos, Reyna made a motion to accept the Audit Report for FY 2021-2022. Ramirez seconds the motion. All in favor; three ayes: Reyna, Ramirez, Garza. All Absent; two absent: Nunez, Sanchez. Motion passed.

D-2 Discussion/Direction regarding California Employers Pension Prefunding Trust. Arias asks to postpone the item until next month. Item continued to the next meeting.

D-3 Discussion/Direction regarding retirement package policy. Arias asks to postpone the item until next month. Item continued to the next meeting.

D-4 Approval of Resolution adopting the updated Conflict of Interest Code. Papajohn states the County reached out to provide an updated version of Conflict of Interest. Overall, the wording is updated. Discussion. Reyna opens the item to the public for comment. No public comment. Garza made a motion to approve the resolution. Ramirez seconds the motion. All in favor; three ayes: Reyna, Ramirez, Garza. All Absent; two absent: Nunez, Sanchez. Motion passed.

D-5 Discussion/Direction regarding addressing unavailability of Director Sanchez Papajohn states he was asked to look into how to address the unavailability of Director Sanchez. He states technically Sanchez is still a Board Member. The State has strict requirements for abandonment. If the public official happens to be in custody, they are involuntarily not present. It is not sufficient to prove the official has abandoned his office. Possible to direct the office to put together a letter asking Sanchez for resignation- to voluntarily resign. Other than that, not much can be done. Sanchez is still a Board Member. Reyna asks if this will cause any trouble only having four board members. Papajohn clarifies it is fine to do so. Discussion. Reyna suggests holding off until after the next court date to see if he is able to return. Discussion. Reyna opens the item to the public for comment. No public comment. No action taken.

**E. DIRECTOR COMMUNICATIONS/AGENDA ITEMS**

No Director communications.

**F. DISTRICT ADMINISTRATOR REPORTS**

F-1 Report of District Manager (Report by Carlos Arias)

DM Arias reports the problem at the plant is ongoing. Badgers exposed the line and filled it up with concrete. He reports some concrete gravel filled the line, the pump ran with sand, and burned the pump. He continues to state that they pulled the pump up one foot and tried to vacuum it, but it didn't work. This was done twice, but there was still a lot of sand inside. After talking to Manrique, he believes the next step they will take is to get a plumber to put a snake in the pump to break the sand. He's hoping that will be taken care of tomorrow.

F-2 Report of District Counsel (Report by Nicolas Papajohn)

LC Papajohn reports they're still working on SB-13 movement to move forward. When it's ready, it will be presented to the Board.

F-3 Report of District Engineer (Report by AM Consulting)

Manrique gives updates on projects and reviews the report. They are working on funding that will reimburse (to restricted fund) TCP payments made from August 2018 and on. He mentions the FEMA grant and progress.

F-4 Report of District Accountant (Report by Paul Dictos)

Dictos reviews report and highlights key points. He gives an overview on water, sewer, and solid waste.

**G. UNSCHEDULED COMMUNICATIONS:**

DM Arias mentions the youth letter that was previously approved by the Board and asks them to review it with the new changes. Board approves the new letter. Public member Joey Lopez states he would like to get a portfolio going to take to place to get more support and donations. Public member Rinaldo Reyna states he talked to a friend that works with Solar and suggested a battery pack. Discussion. Public member Reyna brings up the lot that Central Packing offered to the District and asks if it is still available. DM Arias states he doubts the offer still stands. Public member Reyna asked if they are looking for a new operator. DM Arias states as of now, they are holding off on that.

**H. ADJOURNMENT:**

Garza made a motion to adjourn the meeting. Ramirez seconds the motion. All in favor; three ayes: Reyna, Ramirez, Garza. All Absent; two absent: Nunez, Sanchez. Motion passed. With no further business the meeting was adjourned at 8:32 p.m.

Respectfully Submitted,

*Eileen Hernandez*

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Del Rey Community Services District