

*Del Rey Community Services District*  
**Minutes of the  
Board of Directors  
Regular Board Meeting  
March 17, 2022  
7:00p.m.**

President Garza called the Regular Board Meeting to order at 7:05p.m.

**Directors present:** Stephanie Garza, Joaquin Nunez, Rumaldo Reyna  
**Directors absent:** Daniel Ramirez, Rolando Sanchez

A2 The Board leads in the Pledge of Allegiance.

A3 **Approval of Agenda:** Consensus to approve agenda.

**B. Public Comment (limit of three minutes):**

B-1 Discussion for improvements in town/around Senior Center- lighting, power, etc. (Reyna)  
DM Arias stated the item has been on the agenda for the past two meetings, and public member Reyna has not attended to discuss it. Consensus to remove the item from the agenda until or if it is requested to be added again in the future.

Public member 1 stated he just moved to the town and was only there to observe.

**C. APPROVAL OF MINUTES**

C-1 Approve Minutes of the February 17, 2022 Regular Board Meeting

Reyna made a motion to approve the minutes of the February 17, 2022 Regular Board Meeting. Nunez second the motion. All in favor; three ayes: Garza, Nunez, and Reyna. All absent; two absent: Ramirez, Sanchez. Motion passed.

**D. CONSENT CALENDAR:**

D-1 Approve payments for vendors for West America Bank – February 2022, a Total Amount of \$86,284.85.

Reyna made a motion to approve payments for vendors for West America Bank for the month of February. Nunez second the motion. All in favor; three ayes: Garza, Nunez, and Reyna. All absent; two absent: Ramirez, Sanchez. Motion passed.

D-2 Approve payments for vendors for West America Bank – March 11, 2022, a Total Amount of \$50,976.78.

Reyna made a motion to approve payments for vendors for West America Bank for March. Nunez second the motion. All in favor; three ayes: Garza, Nunez, and Reyna. All absent; two absent: Ramirez, Sanchez. Motion passed.

D-3 Resolution to Allow the Option of Board Members to Attend Meetings Remotely.

LC Chaffin clarifies this resolution needs to be approved every 30 days to continue to allow board members to attend remotely. Reyna made a motion to approve the resolution. Nunez second the motion. All in favor; three ayes: Garza, Nunez, and Reyna. All absent; two absent: Ramirez, Sanchez. Motion passed.

**E. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):**

E-1 Discussion/Consideration Regarding Timecard Process for District Employees. Garza stated Sanchez was not in attendance to discuss his item. Reyna requests to postpone. Consensus to postpone the item until following meeting.

E-2 Discussion and action regarding other post-employment benefits (OPEB) obligations including steps to address ongoing District obligations and modernize District practices. Reyna asks LC Chaffin to summarize the item. LC Chaffin states other post-employment benefits (OPEB) offers lifetime insurance for employees. Many cities have geared away because of cost. The board directed staff to find information regarding this matter. Staff went through records only to find one document from CalPERS from 1989 that needs to be addressed. Staff will prepare a memo of cost savings. Category 1: retirees; vested rights that cannot be taken away. Category 2: current employees; lightly vested, partially or fully covered. Category 3: future employees; no benefits at all, need to come up with date so no one covered after they are hired. LC Chaffin states resolutions need to be passed to cover and look for opportunities for cost savings and outline

legal risks and options. Documents will be prepared soon to allow time board to look at before the next meeting. Discussion. All questions would be looked at and answered for past and future employees. Garza took the item out to public for comment. No public comment. Garza made a motion with direction to District Counsel to prepare a minimum of what resolution means and what options are. Reyna second the motion. All in favor; three ayes: Garza, Nunez, and Reyna. All absent; two absent: Ramirez, Sanchez. Motion passed.

**F. DIRECTOR COMMUNICATIONS/AGENDA ITEMS**

Reyna questions the status for the training with HR. He spoke to Mora and waiting on the HR manual to be reviewed by LC Chaffin to have seminar. DM Arias states he emailed LC Chaffin the HR manual with highlighted areas. Mora requested LC Chaffin review it. LC Chaffin states he will look into it. Reyna questioned accounts that have not been paid due to COVID. DM Arias asks LC Chaffin the status of COVID restrictions in terms of the shut-off policy for outstanding accounts; several accounts are not current. LC Chaffin explains as of January 1, 2022, there is no prohibition to shut off water, but will double check. Reyna questions TCP fund and payments from account. Discussion.

**G. DISTRICT ADMINISTRATOR REPORTS**

G-1 Report of District Manager (Report by Carlos Arias)

DM Arias gives an update on the baseball field fence that was requested by a resident to be raised higher to prevent baseballs from hitting solar panels. He has gotten estimates, and the cheapest was \$5,500 to add an additional 5 feet. He reports Housing authority and Public Works will have a meeting April 19, 2022 from 6-7PM at the Hall to discuss general plan to get ideas on housing and apartment. He also reports the trucks for District employees have been built and will be delivered soon.

G-2 Report of District Counsel (Report by Shannon Chaffin)

LC Chaffin states he has no additional items to report, but he is pleased with the finding of the resolution to step forward and supply information for the next meeting.

G-3 Report of District Engineer (Report by AM Consulting)

Manrique gives a summary of the work done in January and February. He goes over wells. He reports State funding for TCP/Wellhead treatment is very close to getting agreement; will continue to work with them. He gives an update on Prop 68 Per Capita for pedestrian path and restroom-the State submitted the agreement; its completed but cannot draw funds until restrictions adopted by the board. The documents were received yesterday and will be brought to the next meeting. ARPA funding application submitted March 9<sup>th</sup>; will keep posted at next meeting.

G-4 Report of District Accountant (Report by Paul Dictos)

Paul Dictos not present to report.

**H. PUBLIC COMMENTS:**

No public comment.

**I. ADJOURNMENT:**

Reyna made a motion to adjourn the meeting. Nunez second the motion. All in favor; three ayes: Garza, Nunez, and Reyna. All absent; two absent: Ramirez, Sanchez. Motion passed.

With no further business the meeting was adjourned at 7:40p.m.

Respectfully Submitted,



Eileen Hernandez  
Del Rey Community Services District