

Del Rey Community Services District
**Minutes of the
Board of Directors
Regular Board Meeting
February 17, 2022
6:00p.m.**

President Garza called the Regular Board Meeting to order at 6:07p.m.

Directors present: **Stephanie Garza, Rumaldo Reyna, Daniel Ramirez
Joaquin Nunez (arrived at 6:35PM)**
Directors absent: **Rolando Sanchez**

A2 The Board leads in the Pledge of Allegiance.

A3 **Approval of Agenda:** Reyna states Sanchez is not present, so he suggests postponing item E-3 to next meeting. Reyna made a motion to approve agenda with the amendment. Ramirez second the motion. All in favor; three ayes: Garza, Reyna, and Ramirez. All absent; two absent: Nunez, Sanchez. Motion passed.

B. Public Comment (limit of three minutes):

B-1 Discussion for improvements in town/around Senior Center- lighting, power, etc. (Reyna)
No members of the public present. Item postponed until the member shows or until following meeting.

C. APPROVAL OF MINUTES

C-1 Approve Minutes of the January 20, 2022 Regular Board Meeting
Reyna made a motion to approve the minutes of the January 20, 2022 Regular Board Meeting. Ramirez second the motion. All in favor; three ayes: Garza, Reyna, and Ramirez. All absent; two absent: Nunez, Sanchez. Motion passed.

D. CONSENT CALENDAR:

D-1 Approve payments for vendors for West America Bank – January 2022, a Total Amount of \$93,661.87.
D-2 Approve payments for vendors for West America Bank – February 11, 2022, a Total Amount of \$34,103.46.

Reyna questioned check #2554 from January 2021 written to Board Member Ramirez that has not been cleared. DM Arias states he will void that check and reissue a new one. Ramirez states just to void the check, and it does not need it to be reissued. Reyna states he disagrees with approving payments after they have already been sent out. Discussion. Garza made a motion to approve items D-1 and D-2. Ramirez second the motion. All in favor; three ayes: Garza, Reyna, and Ramirez. All absent; two absent: Nunez, Sanchez. Motion passed.

D-3 Resolution to Allow the Option of Board Members to Attend Meetings Remotely. Garza made a motion to approve item D-3. Ramirez second the motion. All in favor; three ayes: Garza, Reyna, and Ramirez. All absent; two absent: Nunez, Sanchez. Motion passed.

E. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):

E-1 Discussion/Acceptance of the Audit Report for FY 20-21. Logoluso reviews the Audit Report for Fiscal Year 20-21. He highlights various numbers, such statements of revenue and expenditures. He states PG&E raised rates, so that affected expenses. District took a hit under OPEB Liability at \$668,000 which covered insurance for current and retired employees. Actuary calculated based on plan and policy given. Dictos states health insurance should not be covered anymore for retired employees; it was voted on in the past. Discussion. Logoluso expressed this should be cleared and updated for accurate expenditures. Chaffin advised DM Arias to look into the resolution regarding the matter. Discussion. LC Chaffin advised to add an item to the next agenda that addresses OPEB Liability to confirm the resolution of discontinuance. Consensus to add item. Logoluso states he looks forward to immediate clarification. Logoluso expresses concern for finances of the District and reviews some options to look into. Dictos and Chaffin give their advice on options. Discussion. Consensus to approve the Audit Report for FY 20-21.

E-2 Discussion/Consideration to Revise Expired or Dated Contracts and Permits. Reyna states he placed this item on the agenda because there are contracts that are expired and need to be addressed, specifically with Del Rey Packing. LC Chaffin directed to look into Del Rey Packing background and states Discharge Permit (2008) required for certain payments. Discussion. Recommendation made to check components of the last fee study done or E.N.R. (Engineering News Record) to calculate the current interest rate to determine payments and where it should be. Chaffin advised preauthorization to discuss and renegotiate with Del Rey Packing the current payment. Discussion. Reyna made a motion to approve the preauthorization to discuss and renegotiate with Del Rey Packing. Ramirez second the motion. All in favor; four ayes: Garza, Nunez, Reyna, and Ramirez. All absent; one absent: Sanchez. Motion passed.

E-3 Discussion/Consideration Regarding Timecard Process for District Employees. Item postponed until following meeting.

E-4 Discussion of Sphere of Influence for Del Rey. Arias states he has been working with the County to annex. AM Consulting representative Lakshmi extends on the item. LAIFCO told them it would cost \$9,700 to annex and amend the sphere of influence to include 18 acres. Housing Authority asked if Board could help with the fee. There is another option to add 177 acres around city limits and to add all would be around \$19,300. Discussion. LC Chaffin states there are three options: 1) Housing Authority- District will choose to help with fees to include 18 acres. 2) Housing Authority-170 acres and pay portion to file joint application to combine with big annex. 3) Wait and hope for Fresno County to update sphere of influence. Discussion. Reyna recommends option 2. Nunez agrees. Ramirez states option 1 or 2, and Garza agrees. Discussion. Dictos hopes Housing Authority will agree to pay for most of the cost. LC Chaffin clarified the motion to approve joint application with hope of Housing Authority paying full cost of 177 acres; if not, a joint application up to \$1,500 deduction off \$9,700 and authorize staff to pay up to \$15,000. Discussion. Reyna made a motion to approve joint application with hope of Housing Authority paying full cost of 177 acres; if not, a joint application up to \$1,500 deduction off \$9,700 and authorize staff to pay up to \$15,000. Ramirez second the motion. All in favor; four ayes: Garza, Nunez, Reyna, and Ramirez. All absent; one absent: Sanchez. Motion passed. Lakshmi stated she would relay to Manrique.

F. DIRECTOR COMMUNICATIONS/AGENDA ITEMS

Reyna questions the status for the training with HR. DM Arias states they are waiting on updates to the HR manual before the training is scheduled. Reyna questions contract with Sequoia Pumping. DM Arias states Sequoia Pumping has not signed but might come back to do business with the District once they get more business.

G. DISTRICT ADMINISTRATOR REPORTS

G-1 Report of District Manager (Report by Carlos Arias)

DM Arias reports he went to see the apartments built by Housing Authority in Kerman. He attended the ceremony for Senator Melissa Hurtado held at CalFire. He reports there was an issue with the sewer line in the alley, but it was fixed. The water leak by Sunniland was taken care of. He brings a request from a resident behind the baseball field with solar panels that are getting hit by baseballs. The resident has requested to raise the fence another five feet. He states there are funds from donations to pay for it, so he will get estimates and bids but wanted to bring it to the Board first.

G-2 Report of District Counsel (Report by Shannon Chaffin)

LC Chaffin states he has nothing new to report. He states he is concerned about finances and excited about extending sphere of influence.

G-3 Report of District Engineer (Report by AM Consulting)

Lakshmi, in place of Manrique, reports there is not much of an update from the previous meeting. She goes over the Engineer's report. She states Fresno County reported funding for small districts with a deadline of March 9, 2022 to apply.

G-4 Report of District Accountant (Report by Paul Dictos)

Paul Dictos reviews the Financial Report for the 7-month period ending January 31, 2022 and highlights key points and numbers.

H. PUBLIC COMMENTS:

No members of the public present.

I. ADJOURNMENT:

Consensus to adjourn the meeting.

With no further business the meeting was adjourned at 7:53p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Eileen Hernandez".

Eileen Hernandez

Del Rey Community Services District