

*Del Rey Community Services District*

**Minutes of the  
Board of Directors  
Regular Board Meeting  
January 20, 2022  
6:00p.m.**

President Garza called the Regular Board Meeting to order at 6:00p.m.

**Directors present:**           **Stephanie Garza, Rinaldo Reyna, Rolando Sanchez**  
**Directors absent:**         **Joaquin Nunez, Daniel Ramirez**

A2     The Board leads in the Pledge of Allegiance.

A3     **Approval of Agenda:** Consensus to approve the agenda.

**B.       Public Comment (limit of three minutes):**

B-1     Discussion for improvements in town/around Senior Center- lighting, power, etc. (Reyna)  
No members of the public present. Item postponed until the following meeting.

**C.       APPROVAL OF MINUTES**

C-1     Approve Minutes of the December 16, 2021 Regular Board Meeting

Reyna made a motion to approve the minutes of the December 16, 2021 Regular Board Meeting. Sanchez second the motion. All in favor; three ayes: Garza, Reyna, and Sanchez. All absent; two absent: Nunez, Ramirez. Motion passed.

**D.       CONSENT CALENDAR:**

D-1     Approve payments for vendors for West America Bank –December 2021, a Total Amount of \$93,368.59.

Reyna questions a payment from item D-1 to Walmart. DM Arias used the credit card to gift the District workers \$100 gift cards for Christmas. LC Chaffin advised DM Arias to bring it to the Board next November for approval. Reyna made a motion to item D-1. Sanchez second the motion. All in favor; three ayes: Garza, Reyna, and Sanchez. All absent; two absent: Nunez, Ramirez. Motion passed.

D-2     Approve payments for vendors for West America Bank –January 14, 2022, a Total Amount of \$39,187.89.

Sanchez made a motion to approve item D-2. Reyna second the motion. All in favor; three ayes: Garza, Reyna, and Sanchez. All absent; two absent: Nunez, Ramirez. Motion passed.

D-3     Resolution to Allow the Option of Board Members to Attend Meetings Remotely.

Reyna made a motion to item D-3. Sanchez second the motion. All in favor; three ayes: Garza, Reyna, and Sanchez. All absent; two absent: Nunez, Ramirez. Motion passed.

**E.       PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):**

E-1     Discussion/Consideration to Change the Meeting Start Time to 5:00 P.M. Sanchez stated that he brought this to the Board because the meeting start time conflicted with his work schedule, but he was able to get accommodations from work, so the original time was fine as is. No action taken.

E-2     Discussion/Consideration to Revise the Expired Contracts. Reyna states he would like to bring these items up to date. LC Chaffin advises to postpone the item to the next meeting to allow him time to review the contract in question and come back with recommendations. Consensus to continue item E-2 to the next meeting.

E-3     Discussion to Review Board Members Involvement and Duties. Reyna states he brought this item to the Board to encourage the Board to be more accessible for meetings and signings when needed. DM Arias states he has had trouble having Board members come to the office to sign. Garza suggests to DM Arias to send a text rather than an email. Sanchez states he was waiting to get cleared from the bank to be authorized to sign checks, but now that he can, he will. Reyna suggested a schedule to go in to sign checks would be good.

**F. DIRECTOR COMMUNICATIONS/AGENDA ITEMS**

Sanchez suggested to review timecards. LC Chaffin advised to add it to the next agenda with two Board members approval. Discussion to Review Timecards of District Employees was added to next agenda with Sanchez suggestion. Reyna second it.

**G. DISTRICT ADMINISTRATOR REPORTS**

G-1 Report of District Manager (Report by Carlos Arias)

DM Arias reports a leak was found at the corner by his market. There was a sink hole. He called a company, and they found the sewer line was broken. It was fixed.

G-2 Report of District Counsel (Report by Shannon Chaffin)

LC Chaffin states he has nothing new to report.

G-3 Report of District Engineer (Report by AM Consulting)

Manrique gives updates on Wells- they both have been tested and back in service. Regarding State funding for TCP, all requirements have been met. No estimated dated on funding agreement, hopefully by next quarter. Reviews rest of report.

G-4 Report of District Accountant (Report by Paul Dictos)

Dictos not present to report.

**H. PUBLIC COMMENTS:**

No members of the public present.

**I. CLOSED SESSION:**

I-1 Discussion regarding POM Wonderful. LC Chaffin apologizes he didn't see the item by mistake, but it needs a specific government code before it can go into closed session. Consensus to postpone item to the next meeting.

**J. ADJOURNMENT:**

Reyna made a motion to adjourn meeting. Sanchez second the motion. All in favor; three ayes: Garza, Reyna, and Sanchez. All absent; two absent: Nunez, Ramirez. Motion passed.

With no further business the meeting was adjourned at 6:43p.m.

Respectfully Submitted,



Eileen Hernandez  
Del Rey Community Services District